

AMERICAN SOCIETY OF HIGHWAY ENGINEERS

INC. 1967

NORTHEAST PENN SECTION

CONSTITUTION

REV. 1973 - 1974

REV. 1976

REV. 2007

CONSTITUTION OF THE NORTHEAST PENN SECTION OF THE AMERICAN SOCIETY OF HIGHWAY ENGINEERS

PREAMBLE

The purpose of this Society is to procure the latest data on the techniques and methods in design and construction of highways; to disseminate this information among the members of the Society for a better opportunity of self-education; for a good public relationship; to exercise the code of ethics; to foster and publicize new and advanced ideas and devices developed by members after being studied by the Technical Committee; and for the general welfare of the Highway Industry.

ARTICLE I

NAME, LOCATION AND FUNCTIONS

Section 1 - The name of this section of the American Society of Highway Engineers shall be the Northeast Penn Section.

Section 2 - The Post Office address of the Northeast Penn Section of the Society shall be designated annually by the Executive Committee at their first meeting following the annual meeting.

Section 3 - The functions of this section of the Society shall be to confer and suggest as to matters of policy, to co-operate with other local engineering societies and civic associations in matter of mutual interest, to study highway engineering problems, to encourage members to prepare and discuss papers appropriate to the aims of the Society, to bring about a closer acquaintance and a spirit of co-operation between engineers and to advocate the registration of the members in their respective fields.

ARTICLE III

ADMISSIONS, RESIGNATION, EXPLUSIONS AND SUSPENSIONS

Section 1 - All active members shall be admitted to the Northeast Penn Section only through proper procedure by that Section and the Board of Directors of the National Society, as set forth by the Section By-Laws.

Section 2 - Honorary Members of the Northeast Penn Section shall be recommended by the Section's Board of Directors and elected by the National Board of Directors. No member of the Board shall vote upon his own admission to Honorable Membership. Three (3) negative votes shall exclude the candidate.

Section 3 - A person elected to Honorary Membership shall be notified promptly thereof by letter. The election shall be cancelled if acceptance is not received within ninety (90) days after receipt of such notice.

Section 4 - Any member of the Northeast Penn Section may resign his or her membership by a written communication to the Secretary, whereupon, if all his or her dues and/or assessments are paid, his or her resignation shall be accepted and the Secretary of the Northeast Penn Section shall formally notify both the resignee and the National Secretary, within thirty (30) days thereafter.

Section 5 - Any member of the Northeast Penn Section may be expelled by vote of its Board of Directors. The affirmative votes of not less than eighty (80) percent of the entire Board of Directors shall be required to expel. A member whose expulsion is being considered shall be notified by the Secretary and shall be advised of the charges against him. If said member so desires, he may submit a defense, either in person or in writing, which shall be considered by the Board of Directors as part of the expulsion procedure. Any member against whom such action is taken, may upon written application, appeal such action to the Board of Directors of the National Society. Such written applications must be presented within thirty (30) days of notice of expulsion or it will not be considered. The action taken by the Board of Directors of the National Society shall be binding and final.

ARTICLE V - Continued

The term of office shall begin at the close of the annual meeting at which the officers, elections are announced, and shall continue for the period stipulated above or until a Successor is elected or appointed.

Section 4 - The President of the Northeast Penn Section shall be the Chairman of the Board of Directors and the First Vice President shall be the Vice Chairman (Program Chairman)

Section 5 - For the purpose of nominating candidates for the Northeast Penn Section Offices, or other offices of the Northeast Penn Section Offices, a nominating committee shall be appointed by the President of the Northeast Penn Section. The members of the nominating committee shall qualify as follows:

One member shall be a member of the Board of Directors. One member shall be a past president.

Section 6 - In addition to those nominations submitted by the Nominating Committee, nominations may be submitted by petition as outlined in the By-Laws.

Section 7 - In case of disability, inability, neglect in the performance of duties, or other disqualifications of any officer of the officer of the Northeast Penn Section, the Board of Directors shall have the power to declare the office vacant and the question may be raised by motion of the Board. A vacancy in any office, due to the removal of the incumbent as prescribed above, shall be filled for the unexpired period by appointment by the Board.

Section 8 - The Board of Directors may, at its discretion, appoint assistant officers either from the Board or from the membership. Such assistant officers, unless already members of the Board, shall not be considered as members of the Board and shall not be entitled to vote as such.

Section 9 - A President, First Vice President or Second Vice President of the Northeast Penn Section shall not serve more than two consecutive terms.

ARTICLE VI

MANAGEMENT

Section 1 - The Board of Directors of the Northeast Penn Section shall be vested with the exercises of all the powers of the Section subject to this Constitution and the subsequently established By-Laws. The By-Laws shall provide for the duties of the several officers and for the general administration of the affairs and property of the Northeast Penn Section. The Chairman shall make an annual report of the Secretary and of the Treasurer and such other reports as deemed advisable.

Section 2 - Meetings of the Board of Directors shall be held as set forth in the By-Laws.

ARTICLE IX - Continued

(b) The proposed amendment shall be presented to the Secretary in writing, with signatures of at least five (5) percent of the Members of the Northeast Penn Section, where the Secretary will be required to submit the proposed amendment to the Board of Directors and membership for a decision.

Section 2 - When a ballot is taken for a proposed amendment, a definite date shall be set by the Board of Directors for the closing of the ballot. Such date shall permit a period of at least thirty (30) days between the announcement of a proposed amendment and the closing of the balloting.

Section 3 - This Constitution may be amended only by written or electronic ballot. The official ballot shall be prepared by the Secretary of the Northeast Penn Section. The Section's Executive Committee and Board of Directors shall determine the date for balloting, subject to the limiting date as established under Section 2, and shall direct the distribution of the ballots to the Section membership and designate the address for the collection and receipt of ballots.

Section 4 - The Secretary of the Northeast Penn Section shall tabulate the results of the ballots. He / She shall submit the ballots, together with certification of tally and eligibility of voting membership to the Section's Executive Committee and Board of Directors within fifteen (15) days following the date of balloting, except as otherwise provided under Article IX, Section 6 of the Constitution of the American Society of Highway Engineers.

Section 5 - For the approval of an amendment to this Constitution, it shall be necessary that twenty (20) percent of the eligible membership vote on said proposed amendment. It shall also be required that two-thirds ($\frac{2}{3}$) of those voting cast affirmative votes for said proposed amendment for its approval. Approved amendments shall be sent to the National Board of Directors of the Society for concurrence.

Section 6 - Amendments to this Constitution or any part thereof shall become effective upon approval of such amendments by the National Board of Directors of the Society.

